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***Your full name here in bold italic***

Your mailing address (es)

Your phone 123.456.7890 (include fax)

Your email name@lafayette.edu

Your alternative email

**Education:**

Bachelor of DEGREE in MAJOR expected MONTH YEAR

MINOR(S); HONORS THESIS TITLE, SUPERVISOR Cumulative GPA/4.0

INSTITUTION ADDRESS Major or Science GPA/4.0

***Academic Honors and Awards:*** Marquis Full-tuition Scholarship; Posse Scholar (4 yrs), Excel Research Scholar (1 summer), Goldwater Finalist, Dean’s List (6 semesters); Magna Cum Laude Latin Honors; Hunt Prize in Biology

***Relevant Coursework (\*indicates with laboratory):*** 2 semester sequences\* in General Biology I & II, General Chemistry I & II, Organic Chemistry I & II, Physics I & II; The Calculus I, II & III. Abnormal Psychology, Biochemistry, Comparative Vertebrate Biology \*, Ethics, Microbiology\*(writing intensive), Molecular Genetics \*, Physiological Psychology, Statistics, Technology Clinic I & II (competitive admission and by invitation only)

**Clinical Experience:**

*Easton Volunteer Rescue Squad, 100 Sullivan Road, Easton PA March 2011 to Present*

*Position: Volunteer EMT-B ~8 hr weekly, 170 hr to date*

*Supervisor: J.D. Macmillan, EMT-I/99 800.123.4567*

*Responsible for:* answering 911 medical emergency calls (~2-3 per 8 hr shift); with partner, ensure provision of Basic Life Support on scene and during transport; assess and treat injuries; gather patient history/information. Requires weekly (~2-3 hr) team meetings/trainings to maintain skills

*VCU HS – MCV Hospital, Richmond, VA Summer 2010*

*Position 1: Nursing Assistant, Neurosurgery Department ~40 hr weekly*

*Supervisor: Head Nurse D. Garber, RN, RNP 800.123.4567*

*Responsible for:* tasks as directed, including talking with patients (~10-12 per 8 hr shift), stocking shelves, filing records, and assisting nurses as needed; paid position

*Position 2: Assistant, Occupational Therapy Department ~20 hr weekly*

*Supervisor: OT Associate Director W. Giammattei 800.123.4567*

*Responsible for:* tasks as directed by scheduled OT practitioner; observed patient/doctor interactions, discussed treatment options for patients; managed follow-up appointments; volunteer position

*Johnston-Willis Hospital, Richmond, VA May 2010 to Present*

*Position: Shadowing extern 230 hr total to date*

*Supervisor: Dr. Michael A. Ram, M.D. 800.123.4567*

*Responsible for:* observing operating room, office hours and hospital rounds with General Surgeon Dr. Ram; permitted to listen to patients' heartbeat and gastrointestinal sounds, checked charts for vitals; wrote common orders for floor nurses; scrubbed into cases, and learned how to read radiographic images in the OR; observed a Nissen Procedure, hernia repairs, a cholecystectomy, mastectomies, nephrectomies, and multiple laparascopic surgeries

**Research Experience:**

*Nalven Research Scholar, Lafayette College, Easton PA Full time Summer 2011*

*Supervisor: NM Waters, Ph.D., Biology Department 610.330.5467*

*Project title: “Investigating distribution of mercury-resistant bacteria in PA and NJ waterways”*

*Responsible for:* collaborating on proposal submission; literature investigation of mercury contamination in 4 area waterways; mastered cell culture techniques, serial dilutions, media preparation and field collection practices; maintained ongoing bacterial cultures; collated data in spreadsheets analyzing for distribution trends using summary statistics and linear regression; prepared poster for presentation/dissemination of results (see below)

**Leadership Experience:**

* Delta Epsilon Mu, Co-Ed Pre-Health National Fraternity, member since January 2011, Treasurer for Lafayette College chapter AY 2012-2013
* Resident Advisor, serving Reuf Basement; organized, developed and executed 6 floor programs/semester for collection of 16 students; served as liaison between student residents and College administration.

**Additional Experience:**

* Volunteer Peer Mentor Cosby High School, Richmond, VA; January 2012; guided three 10th grade students in career exploration for healthcare careers (3 hours/week)

**Publications and Presentations:**

* Your name, NM Waters and L Caslake. In review. *Distribution of mercury-resistant bacteria in Oughoughton Creek (PA) Merrill Creek Reservoir (NJ) and tributaries to the Delaware River.* Submitted 1 December 2013 for peer-reviewed poster presentation at the National Conference on Undergraduate Research (NCUR) April 2014.

**Support Skills:**

* Fluent in Spanish (reading, writing, speaking); reading fluency in Italian
* Highly proficient at MS Office 2007 Programs; acquainted with SPSS and R statistical software; familiar with database searching including MEDLINE/PubMed, JSTOR, EBSCO and PsychINFO
* SLR Photography
* 12 years violin, 10 years piano and vocal training, 5 years cello training

**Further Information:**

* Member of VETS club
* Gardening, bird-watching