***Your full name here in bold italic***

Your mailing address (es)

Your phone 123.456.7890 (include fax)

Your email name@lafayette.edu

Your alternative email

**Education:**

|  |  |
| --- | --- |
| Bachelor of DEGREE in MAJOR | expected MONTH YEAR |
| MINOR(S); HONORS THESIS TITLE, SUPERVISOR | Cumulative GPA/4.0 |
| INSTITUTION, ADDRESS | Major or Science GPA/4.0 |

***Academic Honors and Awards:*** Marquis Full-tuition Scholarship; Posse Scholar (4 yrs), Excel Research Scholar (1 summer), Goldwater Finalist, Dean’s List (6 semesters); Magna Cum Laude Latin Honors; Hunt Prize in Biology

***Relevant Coursework (\*indicates with laboratory):*** 2 semester sequences\* in General Biology I & II, General Chemistry I & II, Organic Chemistry I & II, Physics I & II; The Calculus I, II & III. Abnormal Psychology, Biochemistry, Comparative Vertebrate Biology \*, Ethics, Microbiology\*(writing intensive), Molecular Genetics \*, Physiological Psychology, Statistics, Technology Clinic I & II (competitive admission and by invitation only)

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| ADDITIONAL INSTITUTION, ADDRESS | grade earned |
| Course completed | DATE ATTENDED |

**Clinical Experience:**

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| *Easton Volunteer Rescue Squad, 100 Sullivan Road, Easton PA* | *March 2019 to Present* |
| *Position: Volunteer EMT-B* | *170 hr total to date* |
| *Supervisor: J.D. Macmillan, EMT-I/99*  | *800.123.4567* |

***Responsible for:*** answering 911 medical emergency calls (~2-3 per 8 hr shift); with partner, ensure provision of Basic Life Support on scene and during transport; assess and treat injuries; gather patient history/information. Requires weekly (~2-3 hr) team meetings/trainings to maintain skills

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| *VCU HS – MCV Hospital, Richmond, VA* | *Summer 2023* |
| *Position 1: Nursing Assistant, Neurosurgery Department* | *~40 hr weekly* |
| *Supervisor: Head Nurse D. Garber, RN, RNP* | *800.123.4567* |

***Responsible for:*** *tasks as directed, including talking with patients (~10-12 per 8 hr shift), stocking shelves, filing records, and assisting nurses as needed; paid position*

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| *Position 2: Assistant, Occupational Therapy Department* | *~20 hr weekly* |
| *Supervisor: OT Associate Director W. Giammattei* | *800.123.4567* |

***Responsible for:*** tasks as directed by scheduled OT practitioner; observed patient/doctor interactions, discussed treatment options for patients; managed follow-up appointments; volunteer position

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| *Johnston-Willis Hospital, Richmond, VA* | *May 2021 to Present* |
| *Position: Shadowing extern* | *230 hr total to date* |
| *Supervisor: Dr. Michael A. Ram, M.D.*  | *800.123.4567* |

***Responsible for:*** observing operating room, office hours and hospital rounds with General Surgeon Dr. Ram; permitted to listen to patients' heartbeat and gastrointestinal sounds, checked charts for vitals; wrote common orders for floor nurses; scrubbed into cases, and learned how to read radiographic images in the OR; observed a Nissen Procedure, hernia repairs, a cholecystectomy, mastectomies, nephrectomies, and multiple laparascopic surgeries

**Research Experience:**

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| *Nalven Research Scholar, Lafayette College, Easton PA* | *Full time Summer 2020* |
| *Supervisor: NM Waters, Ph.D., Biology Department* | *610.330.5467* |

*Project title: “Investigating distribution of mercury-resistant bacteria in PA and NJ waterways”*

***Responsible for****:* collaborating on proposal submission; literature investigation of mercury contamination in 4 area waterways; mastered cell culture techniques, serial dilutions, media preparation and field collection practices; maintained ongoing bacterial cultures; collated data in spreadsheets analyzing for distribution trends using summary statistics and linear regression; prepared poster for presentation/dissemination of results (see below)

**Leadership Experience:**

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| *Delta Epsilon Mu, Co-Ed Pre-Health National Fraternity Member* | *January 2021 to present* |
| *Position:* *Treasurer for Lafayette College chapter* | *AY 2022-2023; ~4 hr weekly* |
| *Supervisor: Professor John Smith, chapter faculty advisor* | *610.330.5432* |

***Responsible for:***maintaining accurate club financial records, obtaining receipts and renaming funds, preparing and submitting a club budget, organizing fundraisers.

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| *Position: Resident Advisor* | *AY 2022-2023; ~30 hr weekly* |
| *Supervisor: Mr. William Smith, Director of Residence Life* | *610.330.5234* |

***Responsible for:***serving Reuf Basement; organized, developed and executed 6 floor programs each semester for collection of 16 students; troubleshooting living adjustments for my floor; served as liaison between student residents and College administration.

**Additional Experience:**

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| *Cosby High School, Richmond, VA*  | *January 2023* |
| *Position: Volunteer Peer Mentor* | *12 hr total* |
| *Supervisor: Ms. Emily White, Career Counselor* | *507.330.7645* |

***Responsible for:***guided three 10th grade students in career exploration for healthcare careers

**Publications and Presentations:**

* Your name, NM Waters and L Caslake. In review. *Distribution of mercury-resistant bacteria in Oughoughton Creek (PA) Merrill Creek Reservoir (NJ) and tributaries to the Delaware River.* Submitted 1 December 2021 for peer-reviewed poster presentation at the National Conference on Undergraduate Research (NCUR) April 2022.

**Support Skills:**

* Fluent in Spanish (reading, writing, speaking); reading fluency in Italian
* Highly proficient at MS Office 2019 Programs; acquainted with SPSS and R statistical software; familiar with database searching including MEDLINE/PubMed, JSTOR, EBSCO and PsychINFO
* SLR Photography
* 12 years violin, 10 years piano and vocal training, 5 years cello training

**Further Information:**

* Member of VETS club
* Gardening, bird-watching